




SkillsUSA
M A I N E

*Advisor of
the Year
Application
2018*

**JOB-READY
PAY ONE**



MEMORANDUM

TO: All SkillsUSA Maine Advisors, Students and CTE Directors

FROM: Hal Casey, State Director

Date: **December 8, 2018**

SUBJECT: SkillsUSA Maine Advisor of the Year Information/Materials

Attached are materials and directions needed to begin the process for selecting the SkillsUSA “Maine Advisor of the Year” for 2017-2018.

Step #1 Copy and distribute the attached application throughout your school. Once you have received all applications, select your schools SkillsUSA Maine Advisor of the Year (high school and/or college/postsecondary).

Step #2 Send the name and appropriate paperwork for your winning school advisor to:
SkillsUSA Maine
Hal Casey – State Director
c/o Eastern Maine Community College
354 Hogan Rd
Bangor, ME 04401

Note: Each school is eligible to submit one nominee.

Step #3 All nominations received in the office will be sent to the nomination review committee.

Step #4 All Nominees will be introduced and recognized at the Opening Ceremony on Thursday evening during the SkillsUSA Maine Championships. The Maine Advisor of the Year will then be announced during the event. The winner could be either high school or college/postsecondary.

Please note the following deadlines:

- School winner selected **no later than February 2, 2018**
- School's winner's paperwork **must be postmarked by Friday, February 2, 2018.**

Nominator's Instructions

Nominator should submit:

- Nomination form
- One page narrative-style biography of the nominee (one page, single spaced).
- One page accomplishments or resume
- **No** additional materials will be accepted.

Special Note: The procedure for the final selection of the Advisor of the Year is as follows:

1. After all nominations from the individual schools are received as instructed above they will be checked for completeness.
2. The nominations are then sent to nomination review committee.
3. The winner's name and nomination form is returned to the state director by February 16, 2018.
4. The winner will be checked to make sure they have been registered for the SkillsUSA Maine Championships. If not the state director will notify the winners CTE director to have the winner present at the Opening Ceremonies.

Criteria

This award will be presented to secondary and/or postsecondary educators involved in technical, skilled, and service occupations, including health occupations courses, and who have achieved prominence at local, state or national levels. One such award will be presented annually.

Eligibility

Eligible individuals are individuals who are currently employed by high schools, postsecondary institutions, career centers, area vocational technical schools, etc. Contributions and achievements on which the nomination is based should have been made within the past ten years. The nominee must be a paid SkillsUSA professional member.



Advisor of the Year Nomination Form

Name of Nominee:

Home Address: _____

City: _____ State: ME Zip: _____

Home Telephone: _____ Home E-mail Address: _____

Current job title: _____ CTE subject area: _____

Number of Years as a SkillsUSA Advisor: _____

School Name: _____

School Address: _____

City: _____ State: ME Zip: _____

School Telephone: _____ School E-mail Address: _____

Nominator's Name: _____

Nominator's Title: _____

Nominator's Address: _____

City: _____ State: ME Zip: _____

Home Telephone: _____ Office Telephone: _____

E-mail Address: _____

